

**PRIMA CERT INTERNATIONAL SDN BHD (1107878-A)**

5A, Jalan Anggerik Eria AU 31/AU  
 Kota Kemuning, 40460 Shah Alam  
 Selangor, D. E. Malaysia  
[www.pci.com.my](http://www.pci.com.my) / +603-5525 8359)

**MSPO Audit Summary**

Company Name:	<b>Ban Joo Hin</b>
Address:	<b>Lot 1171, 1180 &amp; 1199, MK. Sungai Siput, 33000 Kuala Kangsar, Perak.</b>
Reference No.:	<b>100069</b>
Standard(s):	<b>MS 2530-3:2013</b>
MPOB licence no: (for group certification, list all licences no. in the group)	<ol style="list-style-type: none"> <li>1. <b>Ban Joo Hin – 501611102000</b></li> <li>2. <b>Yik Hin Estate – 517330002000</b></li> <li>3. <b>Soon Lee Estate – 502414802000</b></li> <li>4. <b>Kwong Yik Plantation Sdn Bhd – 502097502000</b></li> </ol>
MPOB licence scope of activity:	<ol style="list-style-type: none"> <li>1. <b>Menjual dan mengalih FFB.</b></li> </ol>
MPOB Licence expiry date:	<ol style="list-style-type: none"> <li>1. <b>Ban Joo Hin – 31/03/2020</b></li> <li>2. <b>Yik Hin Estate – 31/12/2019</b></li> <li>3. <b>Soon Lee Estate – 30/06/2020</b></li> <li>4. <b>Kwong Yik Plantation Sdn Bhd – 31/08/2019</b></li> </ol>
Audit Type:	<input checked="" type="checkbox"/> <b>Stage 2 Audit</b> <input type="checkbox"/> <b>Surveillance Audit</b> <input type="checkbox"/> <b>Re-certification Audit</b>
Audit scope:	<b>Provision of Oil Palm Plantation for Group Management.</b>
Sites sampled: (for group certification only)	<ol style="list-style-type: none"> <li>1. <b>Ban Joo Hin</b></li> <li>2. <b>Yik Hin Estate</b></li> <li>3. <b>Kwong Yik Plantation Sdn Bhd</b></li> </ol>

<b>GPS Coordinate:</b>	<b>4°55'02"N 101°06'16"E</b>
<b>Map showing approximate location of certified entity:</b>	

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Audit date:	<b>27/05/2019 to 29/05/2019</b>
Total number of man-day(s):	<b>5.5 man-day(s)</b>
(for MSPO Part 2 & Part 3) Planted Area:	<input type="checkbox"/> Not applicable <b>490.748 ha.</b>
(for MSPO Part 2 & Part 3) Estimated tonnage of annual FFB produced:	<input checked="" type="checkbox"/> Not applicable <b>6038.91 mt.</b>
(for MSPO Part 4) Estimated processing capacity: Estimated certified palm oil (CSPO): Estimated certified palm kernel (CSPK):	<input checked="" type="checkbox"/> Not applicable mt. FFB/hour mt./hour mt./hour
(N/A for Stage 2 & Re-certification assessment) Date of certificate issued and validity	<input checked="" type="checkbox"/> Not applicable <b>dd/mm/yyyy to dd/mm/yyyy</b>
Please state if the organization certified for other sustainability scheme(s)?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, _____

**Executive Summary**

This assessment was multisite certification as palm oil plantation group management. Stage 1 audit was performed on 12/04/2019 and total of 10 findings were highlighted during audit on

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documentation review and site walkabout. All areas of concern were satisfactorily closed by the time of stage 2 audit.

Stage 2 audit was conducted from 27/05/2019 to 29/05/2019 and improvement was sighted since last visit. 3 sites were sampled as below:

- a. Ban Joo Hin
- b. Yik Hin Estate
- c. Kwong Yik Plantation Sdn Bhd

The MSPO Policy was established on 15/01/2019 and approved by MD Mr Lai Yok Chai. Internal audit was performed on 06 Apr 2019 for all sites and internal audit schedule / checklist and report were available. No NC detected and only 50 OFI findings were initiated. The management review was performed on 09-May-2019 and the minutes of meeting was recorded. The continual improvement action plan was established and samples for 3 sites (Ban Joo Hin, Yik Hin & Kwong Yik) were available.

MSPO related information including policies were communicated during the stakeholder's consultation (Sampled Ban Joo Hin and Yik Hing). MSPO related information are briefed to workers periodically in informal meetings. MSPO Policies were strategically displayed at notice board at BJHG main office and estates. Communication & Consultation procedure for Ban Joo Hin Group was established. List of stakeholders were available. Traceability inspection is done every 3 months interval. Sighted traceability inspection for Yik Hin Estate dated 31/3/2019. Reference was based on the Estate Weighbridge ticket, Mill weighbridge ticket and Foong Lee Sawiminyak Fresh Fruit Bunches Statement.

Legal Register & Legal Compliance Evaluation Form was established. Land title is available for all Plantations. Boundary trenches were constructed surrounding the estate perimeter as sighted during the site visit assessment in Ban Joo Hin, Kwong Yik, and Yik Hing. No land disputes have been recorded at the moment during audit.

Social Impact Assessment was conducted for the group on 01Feb 2019 and upon review no change required. No complaint / grievances, disputes were received from any interested parties to date for the group at the moment.

Safety & Health Policy was established on 15/01/2019 and the policy was displayed in office. HIRARC was conducted on 31/03/2019 for all sites covering plantation, pest control, office & admin and maintenance related activities. Chemical / Pesticides Handling was planned to be conducted for all sites in Jun 2019 according to Annual training Plan 2019. Chemical Handling Procedure (BJHG-P4-08) was established. And CHRA will be planned to be conducted for all sites in Jun 2019. 1st Quarterly safety & health meeting was planned to be conducted in Jun 2019. Quarterly workplace inspection was performed in Apr & May 2019 and the checklists were sighted (Sample: Yik Hin / Ban Joo Hin). No accident recorded in year 2018. ERT Team & Emergency Contact list were available (Sample: Kwong Yik / Yik Hin). Emergency training including firefighting and drill will be performed by BOMBA on 30/05/2019.

Good Social Practice Policy and Sexual Harassment & Violence Policy were established on 15/01/2019. No discriminatory practices were observed during audit for all sampled sites. Minimum monthly pay as per legal requirements was met and samples of for agreement (including working hours) / payment voucher for Contractors /Workers were sighted for 3 sampled sites and found ok. Employee list, organization chart including job descriptions were available for all sampled sites. No trade union was established and no child / young person below 18 years old was employed at the moment during audit.

Environmental Policy was established. Sighted aspect and impacts analysis for Soon lee estate and Ban Joo Hin. Recently reviewed in February 2019. 13 tasks/work processes covering from FFB harvesting, chemical spraying, machinery and office had been analysed along with its management controls/improvement opportunities. Diesel consumption are from the internal and external (Contractor) transport (For transport of FFB, Spraying & other maintenance activities). Usage of diesel was recorded accordingly. The waste management plan was incorporated in the Waste handling procedure and the monitoring matrix for Ban Joo Hin Group. Waste and pollution were identified in both the Procedure and monitoring matrix along with its handling methods. Water Management Plan was also established and water from the Lembaga Air Perak for its domestic consumption. Water from a nearby stream within the plantation was pumped for spraying usage. The riparian buffer was well maintained with the undergrowth flourishing between the plantation and the river. Signages of riparian buffer zones were sighted at multiple points of the stream flowing in sampled Ban Joo Hin Estate during onsite assessment. Although not considered a high biodiversity location, Ban Joo Hin maintained a record of sightings of wildlife encountered in the area. There were no burning practices observed at the moment during audit.

Noted in Plantation Operation and Safety Manual BJHG-P4-7 which specifies safe work practices for 09 types of plantation activities. Ban Joo Hin Plantation was established on well drained flat and undulating terrain. Sighted Kwong Yik and Yik Hin actual and estimate Business Plan for 2018 and 2019 respectively. The estimate includes expenditure of operation, Overhead and other related expenses. The FFB price was updated monthly based on the MPOB website (monitored by HQ) and informed. Price of works offered are detailed clearly in the contract agreement. Contracts were established for all estates sampled. Clear pricing, work scope, Terms and conditions were indicated in the contract respectively. There was no new planting or replanting for all estates in the group.

**Listing of strength / strong point identified:**

No	Strength Statement
1.	<i>The organization of all sampled sites had established good rapport with the stakeholders and employees.</i>
2.	<i>Good agriculture practice by the estate management was observed for not cutting out Fertiliser application despite low prices of FFB.</i>
3	<i>Accommodation provided to the workers were found in good condition.</i>

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**Listing of improvement potential / opportunities for improvement (OFI)**

No	OFI Statement
1.	<i>The land titles were available for all estates sampled. However, BJHG might consider to further consult with the local authority on the need of amendment of term &amp; condition stated in land title in order to include oil palm plantation if required.</i>
2.	<i>All chemical used for all sites were oil, fertilizer and pesticide and inventory were recorded at the moment during audit. Further enhancement on updating Chemical Register should be considered for better reference / monitoring purpose.</i>
3.	<i>Awareness program on environmental matters/Issues were discussed/briefed on ad hoc basis. Further enhancement on maintaining the briefing records supporting with attendance evidences after session should be considered for better reference purpose.</i>

**Listing of nonconformity (NCR)**

No	Clause	NCR Statement	NCR status
1.	nil	nil	<input type="checkbox"/> Open <input type="checkbox"/> Close

**Stakeholder consultation summary**

Any issues raised by the stakeholder(s) towards the company?	<input type="checkbox"/> Yes, issue: _____ <input checked="" type="checkbox"/> No.
<b>Remarks:</b> <i>From the feedback of stakeholders interviewed, it could be discerned that the organization had established good rapport with the stakeholders. In general, there was no negative comments at the moment.</i>	

**Certification recommendation**

In reference to **MS 2530-3:2013**, the audit team recommends for:

<input checked="" type="checkbox"/> Issuance of the certificate.
<input type="checkbox"/> Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
<input type="checkbox"/> Maintenance of the certificate.
<input type="checkbox"/> Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.
<input type="checkbox"/> Not applicable, due to extraordinary type of report.

Tentative next audit date:	<b>05/2020</b>
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Company Representative	
Designation:	<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Other, please specify:
Name:	Lai Yin Loong
Position:	Group Manager
Tel:	+605 598 1512
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PCI Audit Team Leader	

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Name:	Tee Kee Hu (TEE)
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<b>PCI Audit Team Member 1</b>	
Name:	Muhammad Khaidir Bin Zulkornain (KHA)
Position:	<input checked="" type="checkbox"/> Co-Auditor <input type="checkbox"/> Auditor-in-Training <input type="checkbox"/> Technical Expert <input type="checkbox"/> Observer <input type="checkbox"/> Other, please specify:
Area of expertise (N/A if observer & other)	Plantation Management & Bio-Compost
<b>PCI Audit Team Member 2</b>	
Name:	
Position:	<input type="checkbox"/> Co-Auditor <input type="checkbox"/> Auditor-in-Training <input type="checkbox"/> Technical Expert <input type="checkbox"/> Observer <input type="checkbox"/> Other, please specify:
Area of expertise (N/A if observer & other)	